

BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)
Advisory Committee Meeting
Executive Conference Room
Thursday, October 19, 2017
10:00 am

AGENDA FOR PUBLIC SESSION

I. PUBLIC COMMENTS

“Comments can be made concerning any matter within the Advisory Committee’s jurisdiction; but if the matter is not on the agenda, there will be no discussion of the issue. A person addressing the Advisory Committee will be limited to 5 minutes.”

	<u>ACTION</u>	<u>EXHIBIT</u>
II. CALL TO ORDER		
III. ROLL CALL		
IV. APPROVAL OF AGENDA	*	
V. APPROVAL OF MINUTES		
A. September 26, 2017 Meeting Minutes	*	1
VI. FINANCIAL REPORT		
A. September 2017 Financials	*	2
VII. ADMINISTRATOR REPORT		
VIII. OLD BUSINESS		
IX. NEW BUSINESS		
A. Policies & Procedures Recommendation	*	
B. Credentialing / Privileging Recommendation	*	
X. AGENDA FOR CLOSED SESSION		
Closed Session Items Pursuant the Brown Act will be:		
1. Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.		
Estimated date of public disclosure will be in 2017.		
2. Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.		
3. Section 1461 of the Health and Safety Code – Quality Management.		
4. Section 54957 Personnel Actions.		
XI. NEXT MEETING DATE		
XII. ADJOURNMENT		

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)**

**Advisory Committee Meeting
Executive Conference Room
Tuesday, September 26, 2017
10:00 am**

CALL TO ORDER

Edward Lujano called the meeting to order at 10:00 am.

ROLL CALL

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistant;
Dawnita Castle, CFO; Kory Billings, Committee Member and
Lloyd Weaver, Committee Member

Others Present: Kylene Powell, CCDSC Administrator and David Thompson,
CCDSC

Absent: None

APPROVAL OF AGENDA

A motion was made / seconded, (Kory Billings / Lloyd Weaver) to approve the September 26, 2017 agenda as presented. Motion carried.

APPROVAL OF MINUTES

A. August 22, 2017 Meeting Minutes, Exhibit 1

A motion was made /seconded, (Lloyd Weaver / Kory Billings) to approve the August 22, 2017 meeting minutes as presented, Exhibit 1. Motion carried.

FINANCIAL REPORT

A. August 2017 Financials, Exhibit 2

Dawnita Castle reported that CCDSC visits had been low for August 2017, but they were up 19% from the previous month. They treated 172 patients and recorded a net profit of \$3,022 before allocations and a net loss of \$3,130 after allocations.

David Thompson and Kylene Powell do a great job and the cost be visits corresponds with the visits. There were some high expenses for the purchase of crowns and meds.

The net patient revenue was \$1,251 per visit and expenses were \$1,023. Days in AR increased to 71 days and cash flow is doing very well and CCDSC has \$900,000 in the bank.

A motion was made /seconded, (Kory Billings / Lloyd Weaver) to approve and accept the September 2017 Financials report, Exhibit 2. Motion carried.

ADMINISTRATOR REPORT

Kylene Powell, Administrator reported that referrals picked up by over 100 compared to last month. They had to adjust the schedule and change 2 OR days to 1 OR days due to personnel changes in Stockton. She is still actively recruiting for dental anesthesiologists. She is looking at exploring CRNA option.

She has been in contact with an anesthesia group that has come CRNA's available and Dr. Cho has a contact as well.

Dr. Cho is working on individual peer review assessments, individual peer review assessments will be done with each of the dental providers and that should be completed by next week. It is part of the quality study they are doing for follow up appointments. They also had their quarterly pharmacy audit and CCDSC is compliant.

Edward Lujano asked if the CRNA was for CCDSC. Kylene Powell replied that it is for CCDSC, she may be able to include CDSC, but that would only be for one day due to the reimbursement. Health Plan of San Joaquin and California Health and Wellness would have issues with using a CRNA.

David Thompson stated that CRNA's for CCDSC would be a good option especially for the reimbursement.

OLD BUSINESS

None

NEW BUSINESS

A. Policies & Procedures Recommendation, Exhibit 4

Kylene Powell presented the Adverse Events, Operating Room Time Out and Consent Time Out and Anesthesia Service Guidelines policies and procedures. All of these policies were related to the survey that was held at CDSC.

The policies and procedures were reviewed and discussed.

It was recommended that these policies go to the full Board for approval.

A motion was made / seconded, (Kory Billings / Lloyd Weaver) to recommend full Board of Directors approval of the Adverse Events, Operating Room Time Out and Consent Time Out and Anesthesia Service Guidelines. Motion carried.

B. Credentialing Privileging Recommendation

None.

C. ByLaws Amendment, Exhibit 4

Kylene Powell presented the amended ByLaws, which were reviewed and discussed. “Nurse Anesthetists” was added in all areas where “nurse anesthetists” language was not noted.

Only the pages that needed change were presented, not the full 60 page ByLaws.

A motion was made / seconded, (Kory Billings / Lloyd Weaver) to recommend full Board of Directors approval for ByLaw Amendment, Exhibit 4. Motion carried.

AGENDA FOR CLOSED SESSION

Section 1461 of the Health and Safety Code – Quality Management.

NEXT MEETING DATE

The next Advisory Committee meeting will be held Tuesday, October 24, 2017 at 10:00 am.

ADJOURNMENT

As there was no further business, the meeting adjourned into closed session at 10:122 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:23 am and adjourned. No action taken.

Respectfully Submitted,

Fily Cale
Executive Assistant

Kory Billings
Advisory Committee Chair

**THIS ITEM UNAVAILABLE AT THIS TIME
CENTRAL CALIFORNIA DENTAL SURGERY CENTER (CCDSC)
Period Ended September 2017**

September Financial Statements:

Prior Month Comparison (**blue**)

Monthly Operating Report Summary (**green**)

Accrual Basis

Income Statement per Case Analyses (**white**)

January Check Register (**goldenrod**)

A/R Aging (**white**)

A/R Activity Summary (**pink**)

Monthly Billing by Insurance (**green**)